



Angel Lite

Garrett

Technical Rider, Concert and Accommodation Information

RIDER A – WORSHIP, SPECIAL MUSIC & CONCERT

We are pleased that you have invited Angel Garrett to join you in ministry. This rider is designed to enhance our ministries, not detract from them. The information is formatted in a way to help you or any of your associates organize their thoughts and plans as the event date approaches. .

The specific requirements of this rider are not meant to discourage or offend but rather an attempt to eliminate as many mechanical, logistical and operational errors as possible. These conditions and specifications are the sole responsibility of the sponsor and are a part of the event agreement. The rider covers provisions, services and equipment required to enable Angel Garrett to facilitate worship, special music and concerts. Please note Angel travels with her personal assistant and occasionally with her son who plays drums for her so this rider also contains information relative to their accommodations.

Please read the following pages carefully. Your initials on the Master Page will signify your agreement to comply with the rider. If any areas are unclear or appear to be difficult in your particular situations, please contact Angel's personal assistant to work toward a solution.

Please fax the master page to Angel's personal assistant, Pamela Kee, at (973) 731-1937 and keep a copy of the contract and rider for your reference.

Artist Management and Booking
Pamela Kee
P.O. Box 1828
Montclair, NJ 07042
(973) 731-1937 (phone and fax)
pamelak@angelitegarrett.com

Angel Lite Ministries
P.O. Box 1828 Montclair, NJ 07042
Email: AngelB@angelitegarrett.com
973.731.1937

*Recording & Worship Artist * Teacher*



Angel Lite
Garrett

Rider A – Worship, Special Music and Concerts

MASTER PAGE

Your signature on the contract AND your initials by each item on this page will signify your agreement to comply with the rider. Once filled out and initialed, please fax a copy to Angel’s personal assistant at (973) 731-1937. THIS STEP IS VERY IMPORTANT

INITIALS		INITIALS	
_____	Sound	_____	Settlement
_____	Travel	_____	Cancellation
_____	Lodging	_____	Head Contact Person
_____	Meals	_____	Concessions

_____ Received all 7 pages of the rider

Sponsor Name _____ Phone# _____

Contact Person _____ Phone# _____

Home# _____ Beeper/Cell# _____ Email _____

Venue # _____

(Please provide as many numbers as possible, in case we have unexpected travel delays or other complications the day of travel.)

Nearest major airport _____ Distance to Venue _____ Miles

2nd Choice airport _____ Distance to Venue _____ Miles

Sponsor signature _____ Date of event _____

Angel Lite Ministries
P.O. Box 1828 Montclair, NJ 07042
Email: AngelB@angelitegarrett.com
973.731.1937

Recording & Worship Artist * Teacher



*Angel Lite
Garrett*

Rider A – Worship, Special Music and Concerts

RIDER CHECKLIST

- Visit www.angelitegarrett.com for approved publicity photos for posters, fliers, etc
- Review sound and light requirements with Angel's personal assistant, Pamela Kee
- Arrange for ground transportation while Angel is in town
- Reserve and pre-pay for 1 double hotel room (and 1 single hotel room if Angel's son is traveling with her)
- Reserve 1 8' table with tablecloths and 1 volunteer to help with merchandise sales
- 6 bottles of room temperature water (Poland Spring, Deer Park)

**Angel Lite Ministries
P.O. Box 1828 Montclair, NJ 07042
Email: AngelB@angelitegarrett.com
973.731.1937**

*Recording & Worship Artist * Teacher*



*Angel Lite
Garrett*

Rider A – Worship, Special Music and Concerts

SOUND

- Electronic keyboard:
Weighted Keys, no less than 61 keys, internal high quality grand piano sounds, suspension pedal, along with all associated cables, a person very knowledgeable about that keyboard to be at the sound check, ready to assist Angel if needed. Keyboard stand with bench
- Monitor wedge speaker
- 2 Vocal microphones will be needed (Shure beta 87 condenser microphone or high quality equivalent), one mic at the piano and one center stage on a straight stand.
- Microphone Boom Stand at the piano
- House speakers with mixing console
- Reverb unit
- CD Player for Angel's Accompaniment Tracks
- Cassette Player for Angel's Accompaniment Tracks
- Experienced Sound Engineer to mix the sound and run the CD/Cassette Players
- Private Sound Check
Sound check time will be approximately 1 hr before the event begins but this will be finalized with the manager upon arrival. This is our only opportunity to "work the bugs out" of the system. If the sound system is ready when Angel arrives (they have "tuned" the room, the monitors have been tested for feedback, everything is plugged in and working, etc.), it should take no more than 30 minutes without complications. Only people involved with the event itself should be in the room at this time.

AUDIO/VISUAL

Overhead Projector for Transparencies

Powerpoint

Angel has transparencies to project worship lyrics as she leads worship. If you have PowerPoint at your venue, we would appreciate having someone at the event who can transcribe lyrics into powerpoint for projection. If not, we would need an overhead projector with projection screen to be setup. This person would also need to be at the sound check to run through songs with Angel or Pamela.



*Angel Lite
Garrett*

Rider A – Worship, Special Music and Concerts

MEALS

Travel arrangements vary between engagements. So meals can be discussed with Angel's personal assistant as arrangements are finalized.

SETTLEMENT

Final payment of the honorarium in the form of cash, church check, cashiers check, money order made payable to ANGEL GARRETT is to be given to Angel's personal assistant, Pamela Kee upon Angel's arrival at the event venue or immediately after the event. (Please, no personal checks)

CANCELLATION

In the event of an unforeseen circumstance such as travel delays with airlines, bad weather, or illness, everything in our power will be done to reschedule a make-up event as soon as possible. Neither Angel nor her associates will be responsible for any costs incurred promoting the event. Angel's honorarium for any make-up event will be the same as the original contract (even if there has been an increase in Angel's fee since the date of the original booking).

ADVERTISING

Photos of Angel for your flyers or web pages are available on Angel's website, angelitegarrett.com, under the EPK menu.

LODGING

1 double, non-smoking room reserved under the name "Angel Garrett" will be needed. This room will need to be guaranteed for a possible late check in. The most expensive hotel is not expected. However, since many miles are traveled, it is appreciated to have a clean, safe and comfortable room. Preferred hotels include Marriott properties, Hilton properties, Hampton Inn, Fairfield Inn, or Holiday Inn. Hotels generally require pre-payment by filling out a "Third Party Billing Form" with a check or faxed copy of your credit card for their files (otherwise they require Angel's credit card at check-in and reversing the charges can be a hassle.) Note that guaranteeing the rooms with a credit card over the phone is not the same thing – they will still require a faxed copy of your credit card in order to check in. Please check with Angel's personal assistant to determine if they should stay near the airport or near the venue – it will depend on the flight schedule.

TRAVEL

All travel arrangements will be handled by Angel's personal assistant, Pamela Kee. Specific locations of the venue will be needed, along with the nearest airport. It is very important this information is provided on the Master Page.



*Angel Lite
Garrett*

Rider A – Worship, Special Music and Concerts

Travel arrangement will be finalized approximately 3-4 weeks prior to the event. At this time Angel's personal assistant will provide the exact cost of airfare and the schedule when applicable. For any airfares, please make a check payable to Angel Garrett and mail it to Angel Garrett, P.O. Box 1828, Montclair, NJ 07042.

HOSPITALITY REPRESENTATIVE

One responsible adult person will be needed to transport Angel and her personal assistant to and from the airport, hotel and venue. Determine with the personal assistant if the pick up will be at baggage claim or in the passenger pick up area.

HEAD CONTACT PERSON

Please provide the name of a contact person(s) should any questions arise throughout the event. His person should be available upon arrival and throughout the day. We would appreciate if this person would work directly with Angel's personal assistant in making the event run smoothly for everyone.

CONCESSIONS

1-2 responsible people (more if this is a large event) will be needed to help in the selling of merchandise (cd's , cassettes). Because the merchandise needs to be displayed and available before the event, it is necessary for these individuals to be available 30 minutes before the doors open. At this time they will need to report to Angel's personal assistant for instruction. They will be responsible for the merchandise from this point on. The personal assistant will periodically assist with the product table.

1 large 8' x 3' folding table along with appropriate table covering will be needed to display merchandise. More may be needed depending on size of audience.
There will be no house/auditorium percentages, or any concession fee. **NO EXCEPTIONS.**

COMPLEMENTARY TICKETS

For ticketed events, please hold 5 tickets for Angel Garrett's use as she may have friends or family living in the area. As we get closer to the event, you can check with Angel's personal assistant to see if they are in fact needed. If not needed, they will be released at that time.

MISCELLANEOUS

NO VIDEO OR AUDIO RECORDING without the expressed, written consent of Angel's management. **NO EXCEPTIONS!** This is due to copyright laws.



*Angel Lite
Garrett*

Order A – Worship, Special Music and Concerts

ANNOUNCEMENTS

Check with Angel's personal assistant for exact instructions before the event, but the following is requested to be given at the start of the event, 1) No video or audio recording (this includes at the sound board). 2) Please turn off cell phones or put them on "silent" mode. 3) Tapes, CDs, etc. are available for sale in the lobby. 4) Angel will be available immediately following the event to meet people.

**Angel Lite Ministries
P.O. Box 1828 Montclair, NJ 07042
Email: AngelB@angelitegarrett.com
973.731.1937**

*Recording & Worship Artist * Teacher*